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# **Borrowing a Laptop from the Self Service Lockers**

To get started press 'Borrow'.

Hold your University of Bradford card over the card reader.

Input your 4 digit Library PIN and click 'Login'.

After reading the terms and conditions, click 'Accept' if you wish to continue.

Make a note of the locker location and the return time for the laptop.

Scan your card at the card reader that is above or below the flashing light.

The lock will release and the door may be opened.

Unplug and remove the laptop then close the locker door.

Check the time the Laptop needs returning and when you are done, click 'Back'.

## **Returning the Laptop**

To get started press 'Return'.

Hold your University of Bradford card over the card reader.

Input your 4 digit Library PIN and click 'Login'.

The screen will then give the locker location for the laptop.

Open the flashing locker drawer.

Plug in the charging cable when returning a laptop.

This will remove the laptop from your library record.

Please close the door when finished.

For more information visit our website [www.brad.ac.uk/library](http://www.brad.ac.uk/library)